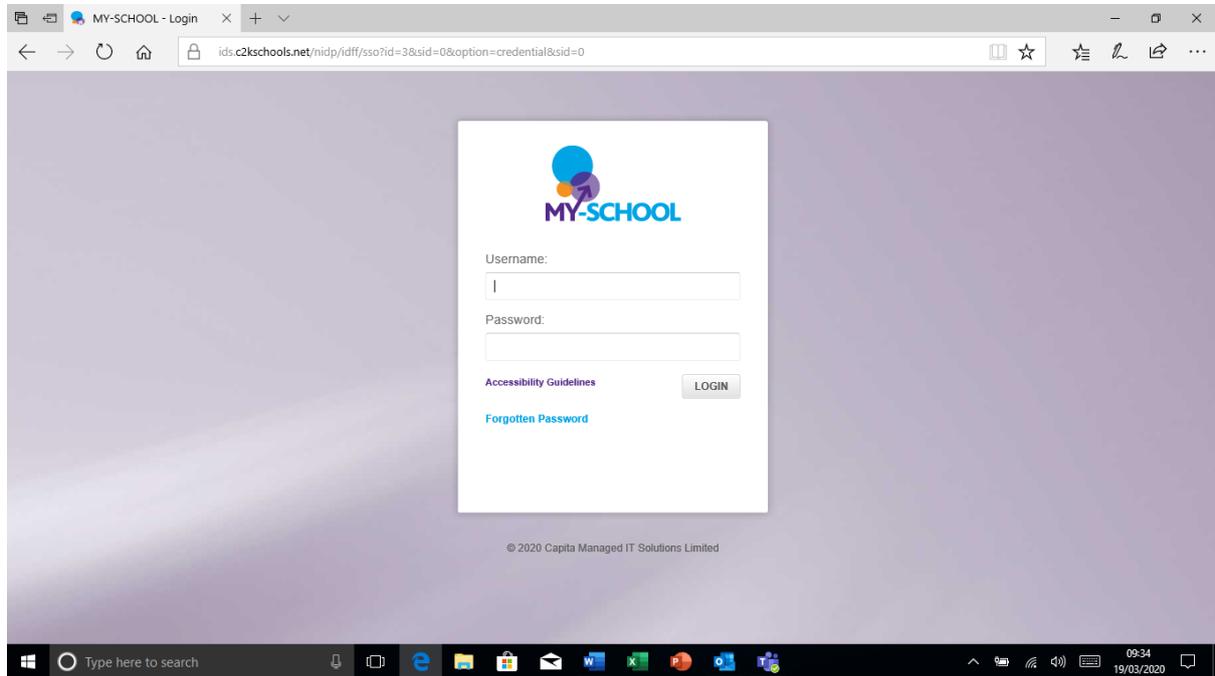
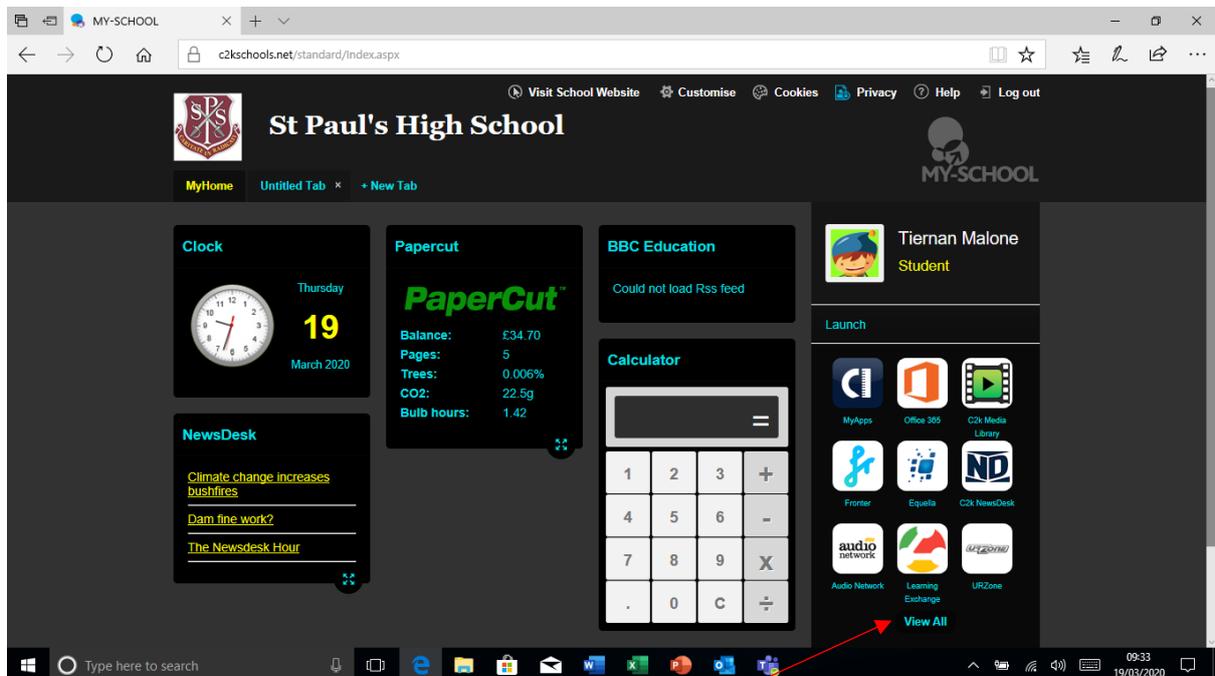


How you can access google classroom from home

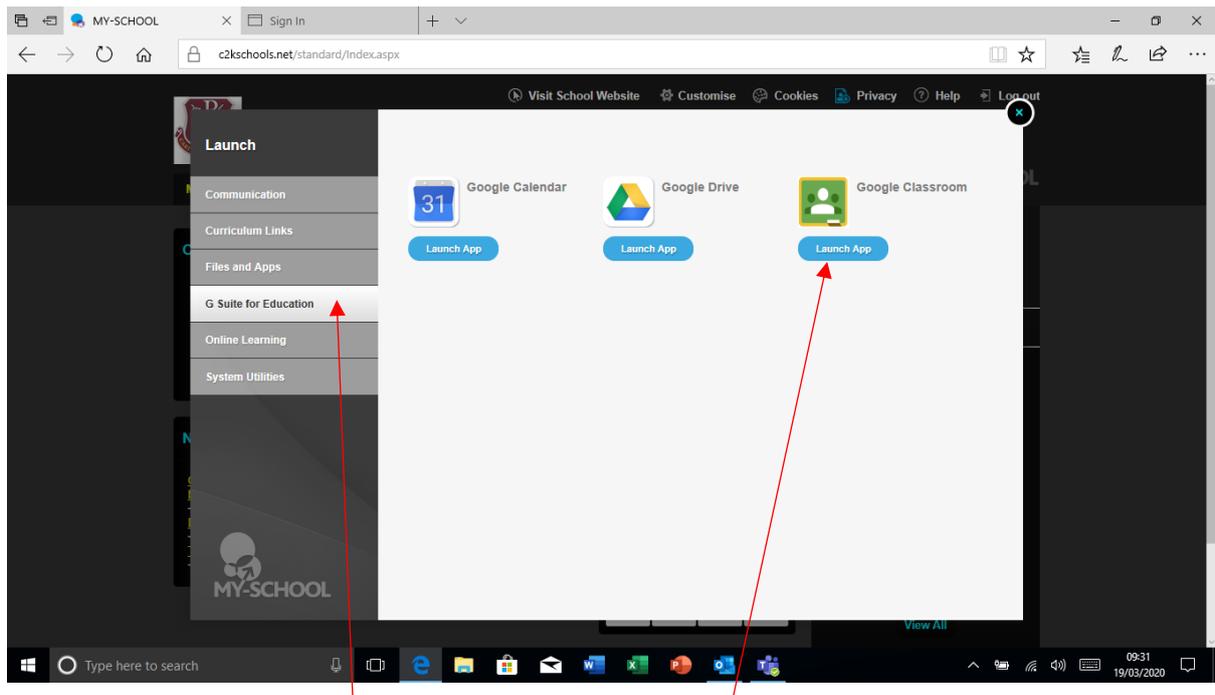
If accessing Google Classroom from home via a PC or laptop, go to www.c2kschools.net



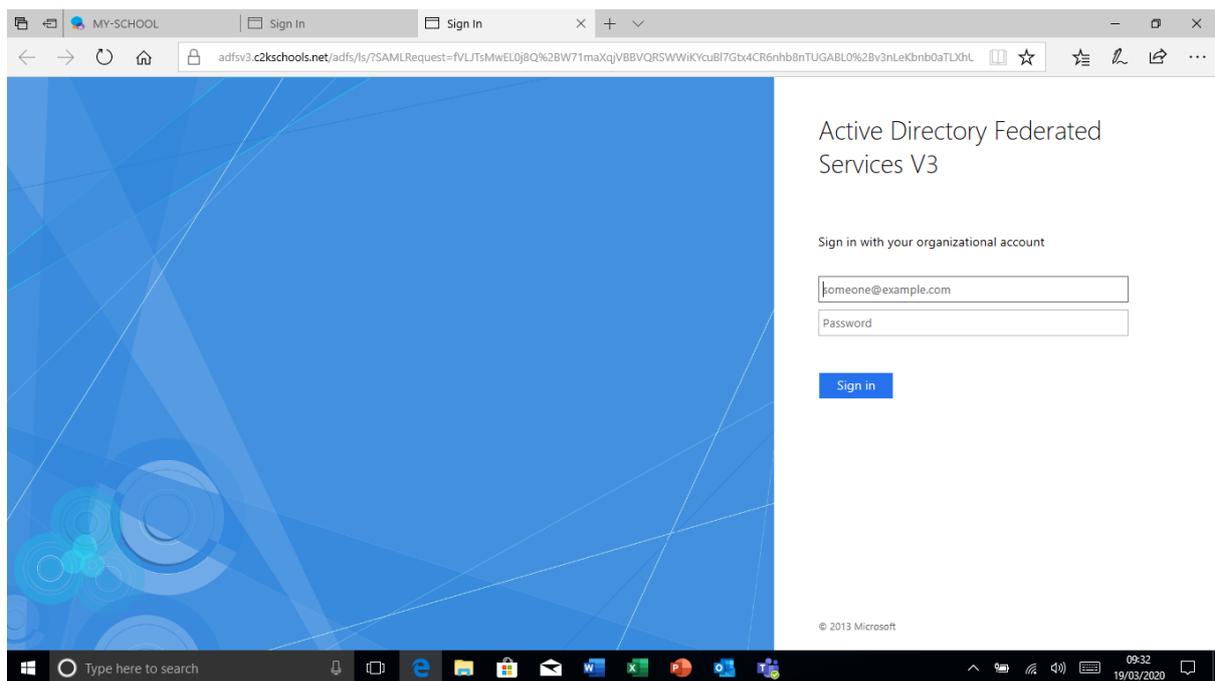
1. Enter the C2k Username & Password



2. From the Launch area please select 'View All'



3. Select **G Suite for Education**, and then select **Google Classroom**

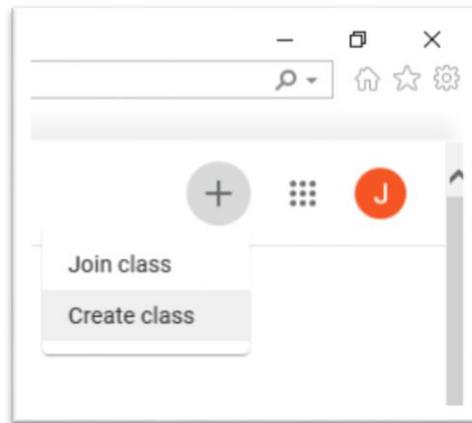


4. Make sure to enter the following information for the username:

Username: c2ken\jleonard916 (use your own credentials)

Password: the password you use for school

Once in your Google Classroom environment, you can create and join classes using the + in the top right. To join a class the teacher will provide a class code, which is a combination of letters and numbers. This will only need to be entered once.



As a student of a class you will see 3 tabs along the top of the page:

[Stream](#) [Classwork](#) [People](#)

Stream is where all activity of the class will be displayed - if a teacher adds a resource, creates an assignment or another student makes a comment. You may also be able to comment here if the teacher has enabled that feature.

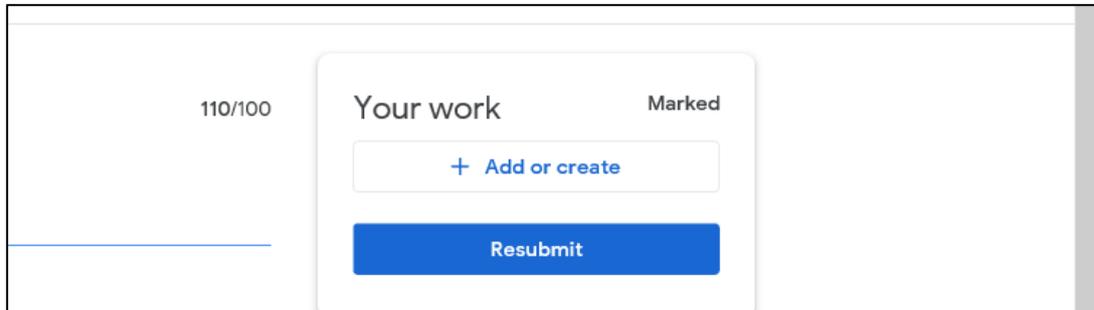
Classwork is where the teacher will upload resources for the course. You can download resources from here.

People enables you to see the other students enrolled in your class.

The teacher, on occasion may request that you submit work via Google Classroom. They will likely do this by setting up an assignment. To upload your work, you must click into the assignment in the 'Stream'.



Once you click into the assignment you will be given the option to 'add or create'. Select 'add' to add a document you have previously saved.



From the drop down menu, select 'file'. You will then be able to browse your documents and locate the correct file to upload.

Follow through the instructions, selecting 'upload' and 'hand-in' when required.

